

HAZARDOUS SUBSTANCES POLICY

The safety of our employees' is of utmost importance. Exposure to hazardous substances can result in adverse health effects. Strict adherence with this policy is essential to the health and wellbeing of our employees'.

The chemical substances stored in the workplace are only regular household cleaners for regular office cleaning applications and in regular quantities. They are stored in the Kitchen and Toilet room.

The MSDS's are readily accessible to all employees by searching on this site: <http://www.msds-online.com/msds-search/>. The MSDS's contain information such as the use of the substance, whether it is hazardous or not, emergency contact numbers, first aid measures if exposure occurs, handling and storage information, disposal information, personal protection measures needed and what to do if spillage occurs.

Non –compliance with this policy will result in disciplinary action.

Related Documents:

CPRM.005 HAZARDOUS SUBSTANCES HANDLING PROCEDURE

Policy review date: __