

## REHABILITATION POLICY

We are committed to the prevention of injury and illness in the workplace by providing a safe environment for our employees and remaining vigilant in the prevention of workplace injuries. In the event that an injury has been sustained in the workplace, we will ensure the appropriate treatment is administered and a rehabilitation plan will be put into place as soon as practical, following medical advice.

**The aims of our rehabilitation policy are as follows:**

- To return the injured worker to their pre-injury health and employment.
- Provide suitable duties should the employee be unable to perform their pre-injury duties temporarily.
- Provide the services of qualified and WorkCover accredited rehabilitation providers.
- Provide vocational assistance should an employee be unable to resume their pre-injury employment on a permanent basis.
- Monitor the progress of an employee undertaking altered duties and follow medical recommendations relating to the employees limitations.
- To ensure all matters are kept written and verbally confidential.

Refer to the Workplace Incident procedure for details of employer and employee obligations.

Policy review date:\_\_\_\_\_